

## D5 – CPM Acquisition Plan FY 26/27 Bookings Updates

Website: [D5 FDOT Consultant Acquisition Plan Marketing Meetings](#)

- Projects advertising in March through May will be released February 10<sup>th</sup>.
- Projects advertising in May through August will be released April 15<sup>th</sup>.
- Projects advertising September through December will be released July 15<sup>th</sup>.

**NOTE: It is very important that you  
ONLY BOOK MARKETING MEETINGS IF YOU ARE PURSUING THE PROJECT**

1. All projects are in order of Advertisement date.
2. Click on  and it will show information regarding that specific project.
3. Advertised “projects” may have a category for **VIRTUAL** or **IN PERSON** meetings.
4. There are a limited number of available meeting slots, and they are booked on a first-come first-served basis.
5. All Marketing Meetings are held at least 45 days **PRIOR** to the advertisement date.
6. Dates for the marketing meetings will be listed in the information section for each project.
7. Once you pick an available time, you will need to fill out the information that is
8. public records policy.
  - 1) Click Book – once you do that you will receive a confirmation email and appointment. **Please keep this email as it WILL allow you to edit your appointment if needed.**
  - 2) You will receive 2 emails: The first confirms your Marketing Meeting appointment; the second is the calendar invitation for the meeting. You will also receive a reminder 2 days before your Marketing Meeting. *NOTE: If you do not see the emails, please check your spam or “other” folders.*

**NOTE – Declining a marketing meeting does NOT cancel the appointment.**

**Please use the original email to cancel or modify your appointment.**

1. If you cancel the Marketing Meeting, it will update the system in real-time and will show it to the next firm trying to book a meeting.
2. If there are no available times for a particular project, you can always check back to see if there are cancelations or any additional meetings available.

Please note that meetings canceled within 48 hours will be tracked and addressed.

If you have issues, please contact CPM’s email [CC542.D5@dot.state.fl.us](mailto:CC542.D5@dot.state.fl.us)