

D5 – CPM Acquisition Plan FY 25/26 Bookings Updates

Website:

<https://outlook.office365.com/book/ConsultantAcquisitionPlan20252026FDOTDistrict5@fldot.onmicrosoft.com/>

- Projects advertising in March & April will be released February 12.
- Projects advertising in May & June will be released April 9.
- Projects advertising July 1 through August 4 will be released May 15.
- Projects advertising August 5 through September 30 will be released July 3.
- Projects advertising October & November will be released September 3.
- Projects advertising in December will be released November 5.

**NOTE: It is very important that you
ONLY BOOK MARKETING MEETINGS IF YOU ARE PURSUING THE PROJECT**

1. All projects are in order of Advertisement date.
2. Click on **Read More** and it will show information regarding that specific project.
3. Advertised “projects” may have a category for **VIRTUAL** or **IN PERSON** meetings.
4. There are a limited number of available meeting slots, and they are booked on a first-come first-served basis.
5. All Marketing Meetings will be held at least 45 days **PRIOR** to the advertisement date.
6. Dates for the marketing meetings will be listed in the information section for each project.
7. Once you pick an available time, you will need to fill out the information that is requested. Click the box to acknowledge that you have reviewed the FDOT privacy and public records policy.
 - 1) Click Book – once you do that you will receive a conformation email and appointment. **Please keep this email as it WILL allow you to edit your appointment if needed.**
 - 2) You will receive 2 emails: The first confirms your Marketing Meeting appointment; the second is the calendar invitation for the meeting. You will also receive a reminder 2 days before your Marketing Meeting. **NOTE: If you do not see the emails, please check your spam or “other” folders.**

Warning

1. If you cancel a Marketing Meeting, it will update the system in real-time and will show it to the next firm trying to book a meeting.
2. If there are no available times for a particular project, you can always check back to see if there are cancelations or any additional meetings available. Please note that meetings canceled within 48 hours will be tracked and addressed.

If you have issues, please contact CPM's email of CC542@dot.state.fl.us.